

Ubuntu Municipality



menswaardigheid - hoop - erfenis
ubuntu - ukhumbane - izithethe
humanity - hope - heritage

78 Church street, Victoria west 7070

Tel: 053 621 0026

Fax: 053 621 0368

NOTICE NO: 14/2019

ADVERT DATE: 30/09/2019

QUOTATIONS ARE HEREBY REQUESTED FOR THE PROCUREMENT OF STATIONARY

Notice is hereby given in terms of section 111 of the MFMA (No 56 of 2003) and Clause 12(1) of the Municipality Supply Chain Management Policy that Ubuntu Municipality intends to appoint a service provider to supply the following materials

Specifications:

- Pens Black (20 Boxes)
- INK Black (10 Bottles)
- Pritt Easy Sticks 100g (10 Box Pritt)
- Transparent Sheets 5B Red, Green, Yellow and, Blue (10 Packs Each)
- Dividers Sheets Red, Green, Yellow and Blue (10 Packs Each Hard/Soft)
- Highlighters (Set of Four/4) (10 Packs)
- File Fasteners (50 Boxes)
- Scissors Big (50)
- Punch Big (2)
- Staplers (50 packs)
- Heavy Duty Stapler (2)
- Croxley Lever Arch Files (300)
- Packaging Tape Files (150)
- Counter Books (150)
- Bostic (50)
- Correctional Pens (10)
- Envelope Knife (2)
- Flip Chart Papers (2 Boxes)
- Binders Small(10) Medium (10) extra Large(10) (10 Boxes Each)
- Shredder (Big) (1)
- Permanent Markers Pen Blue, Red, Black (10 Each)
- Counter Books (150)
- Pencils (150)

The following conditions shall apply.

- The council is not obliged to accept the lowest or any quotation and reserves the right to accept any quotation or portion thereof.
- Quotation must be valid for a period of 90 days after the closing date.
- Ubuntu Municipality Supply Chain Management Policy will apply
- Must register on Central Supplier Database (CSD).
- All documentary proof such as original tax clearance, BBBEE certificate etc. must be submitted along with quotation.
- Quotation will be evaluated on 80/20 basis.
- The successful bidder must be ready and available to supply the Materials.

Sealed clearly marked quotations must reach the Municipality office, 78 Church Street, Ubuntu Municipality 7070, not later than 12h00 on 14 October 2019.

Further details can be obtained from MR.A.Botha at telephone 053 621 0026.

Website can be visited at www.ubuntu.co.za



**MR.D MAPOSA
ACTING MUNICIPALITY MANAGER**