

UBUNTU MUNICIPALITY

Ubuntu Municipality



NOTICE NO: 32/2023

SUPPLY AND DELIVERY OF STATIONERY MATERIALS TO UBUNTU MUNICIPALITY

Service Providers are invited to submit quotations for supply & delivery of stationery to Ubuntu Municipality.

Description	Quantity
Rotatrim A4 paper (White)	100
Croxley A4 Lever Arch File	100
BIC pen box	20

Or Equivalent

The closing date and time is on 22 October 2024 at 12h00 and quotes will be opened in public immediately thereafter in the Finance Boardroom.

Quotations must be valid for 90 days after the closing date. All submitted quotes shall be evaluated in terms of the Preferential Procurement Framework Act, No.5 of 2002 and Preferential Procurement Regulations, 2022 and bidders may claim preference points in terms of the municipal preference procurement policy will be applicable as follows: (80) and specific goal: promotion of local owned enterprises (20) total point 100. Suppliers must submit their quotes with the following documentation and or information:

- A valid original Tax Clearance certificate.
- Proof of Valid CSD registration printout
- Municipal Account
- MBD 4, declaration forms be obtained at Ubuntu Municipality website, must be completed, and signed.

The Ubuntu Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient. Tenders are subject to the General Conditions of Contract and the Supply Chain Management Policy of the Ubuntu Municipality.

Please refer enquiries to Miss DN Kepi (SCM related) at telephone number: 053 621 0026.

Mrs. L Itumeleng
78 Church Street
Victoria West
7070

15 October 2024

