

25 October 2019

ATT: ROMANO JACOBS

The Municipal Manager
Ubuntu Municipality
Private Bag X329
VICTORIA WEST
7070

Dear Sir

RENEWAL : GRMUM2470066

We refer to the above, attached herewith the renewal documents for the period 2019 – 2020, as well as the new policy wording from Guard Risk.

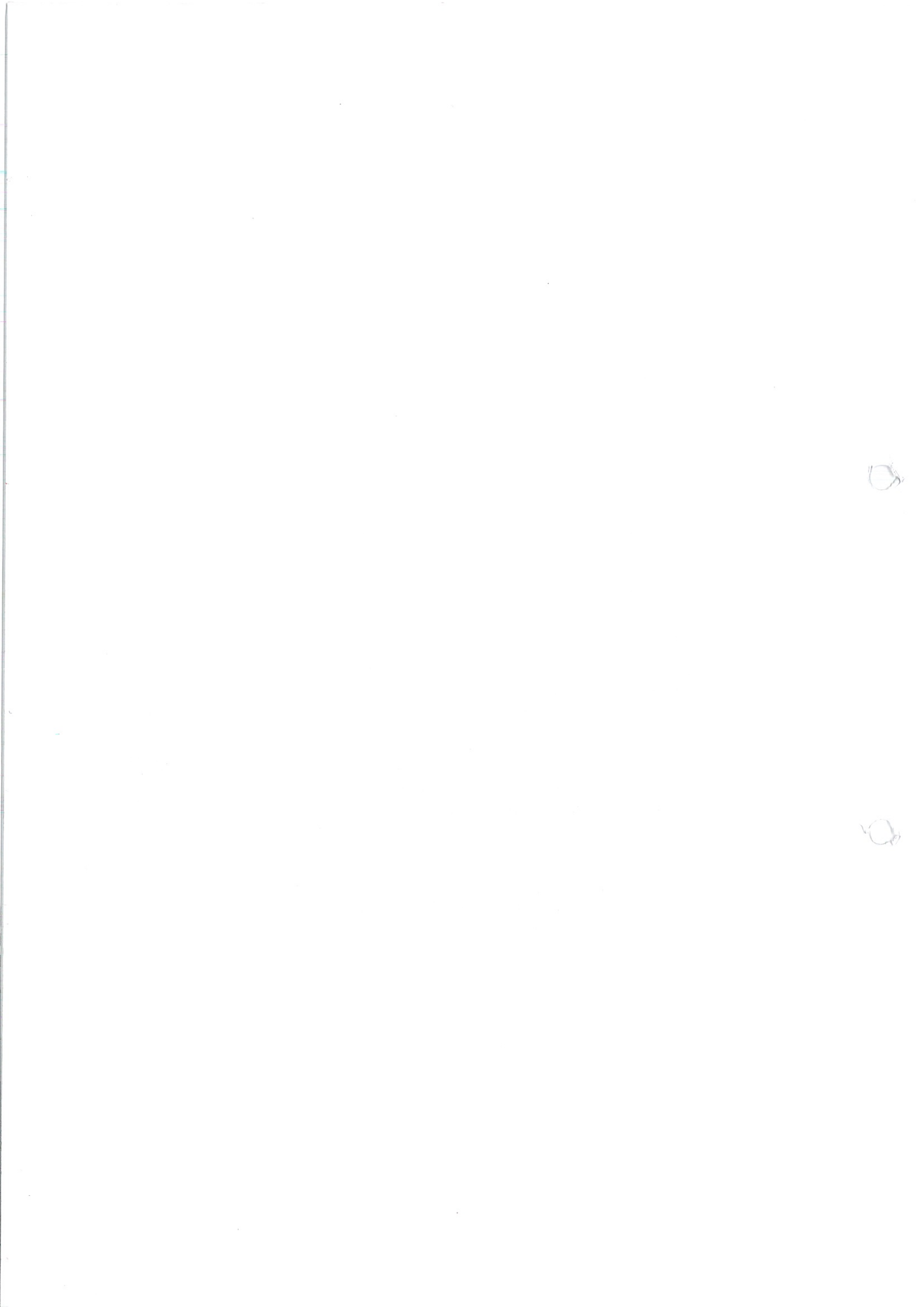
Please note the following:

Liability claims:

- The Retroactive date on your Guardrisk Municipal Policy is 01 July 2019 or inception date of your Guardrisk Policy, if different;
- If the municipality first becomes aware of a claim for the first time and the claim first made in this insurance year, regardless when the third party was injured or the third party property was damaged, the claim will be handled by Guardrisk because the claim is first made in the current insurance year. If a claim is first notified to the insured after inception of their Guardrisk policy then Guardrisk will be on cover for this claim regardless of the incident date.
- If the Municipality was aware of the claim prior to the inception date, the claim was supposed to have been notified to the previous insurer accordingly.
- Motor third party is on losses occurring, therefore the all motor third party claims which occurred during the time with your previous insurer then was the insurer will be handled by Lion of Africa regardless of when the claim is formally notified.
- Should you municipality wish to backdate the current Retroactive date, you will need notify your broker the retroactive date required as well as complete and sign the no-known claims declaration form attached and return to Guardrisk via your broker, Aon.

Retro-active dates can be arranged at an extra premium, the premium will be negotiated separately with the insurer and does not form part of our submitted bid price.

Also note that currently on the subsidized vehicles Road side assistance is not included but could be included at an additional premium of R73-00 per annum per vehicle, kindly advise if you would like to add this to your policy. Kindly note this only applies to the subsidized vehicles.



Attached also find the policy for the Airport Liability.

Please ensure that the following information are correct:

1. Current list of Councillors including their property, content and vehicle information
2. Sum insured have been increased by 8% on the assets
3. All schedules are up to date – no claims will be paid, unless the item could be identified on the schedule. Guardrisk requires a proper list of items insured in the policy with the Sum Insured values reflecting accordingly.

Attached also find a copy of the new excess structure – make sure the information are clear.

Should there be any queries do not hesitate to contact the writer.

Regards



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DEDUCTIBLES (FIRST AMOUNTS PAYABLE)

POLICY TYPES/SECTION	FIRST AMOUNTS PAYABLE	Excess Amount
1. PROPERTY DAMAGE		
1.1 Fire or Allied Perils - Assets		
	BASIC EXCESS = 5 % of Claim min	R 10 000.00
	i) Distribution / Electrical / Reticulation Centre	R 250 000.00
	ii) Power station	R 250 000.00
	iii) Buildings at distribution centres	R 50 000.00
	iv) Pole transformers: steel lampposts, robots meter- and distribution boxes	R 5 000.00
	v) Unoccupied buildings for the first 4 weeks : icro Theft & Malicious Damage Only [no cover for M/Dmg & Theft after 4 weeks of unoccupancy]	R 10 000.00
	vi) HOUSEOWNERS :	
	(a) Council Residential buildings hostels and flats	R 1 500.00
	(b) Employee Residential Buildings	R 1 500.00
	(c) HOUSEOWNERS : Malicious Damage - For All Residential Houses	R 1 000.00
	vii) Subsidence & Landslip - icro Residential property	
	(a) 5 % of Claim min	R 2 500.00
1.2 ACCIDENTAL DAMAGE	Basic Excess = 5 % of Claim min	R 2 500.00
1.2 ACCOUNTS RECEIVABLE	Basic Excess = 5 % of Claim min	R 2 500.00
2. BUSINESS INTERRUPTION	5% of claim - Minimum	R 1 000.00
3. OFFICE CONTENTS	5% of claim - Minimum	R 1 000.00
4. HOUSEOWNER	5% of claim - Minimum	R 1 000.00
5. THEFT	Theft of Electric Cables : Flat [each & every]	R 250 000.00
	Basic Excess = 5 % of Claim min	R 2 500.00
	Theft of Electric Cables : Flat [each & every]	R 250 000.00
6. MONEY		
Major Limit Cover	Basic Excess = 5 % of Claim min	R 2 500.00
6.1.1 Crossed cheques	5% of loss minimum R 2 500	R 2 500.00
6.1.2 Money in possession of Employees		R 2 500.00
6.1.3 Money - Kept in Vending Machines et		R 2 500.00
6.2 Any other loss of Damage		
6.2.1 Accidental damage	All Claims	R 2 500.00
6.2.2 Equipment at vendor's premises	All Claims	R 2 500.00
7. GOOD IN TRANSIT	5% of claim - Minimum	R 1 000.00
8. GLASS	5% of claim - Minimum	R 1 000.00
9. FIDELITY GUARANTEE	2% of Sum Insured or R 40 000 whichever is the lesser plus 10% of the net amount payable after deduction of the amount payable above	
10. PUBLIC LIABILITY		
	Pollution - R 50 000	R 50 000.00
	Potholes & Manholes - R 20 000	R 20 000.00
	All other claims - R 10 000	R 10 000.00
10.1 Employer's Liability	R 5 000	R 5 000.00
10.2 Professional Indemnity	5% of claim - Min R 5 000 / Max R 10 000	R 10 000.00
11. GROUP PERSONAL ACCIDENT		
11.1 Medical	R 250	R 250.00
11.2 Disability	7 Day time exclusion	
12. STATED BENEFITS		
12.1 Medical	R 250	R 250.00
12.2 Disability	7 Day time exclusion	
13. MACHINERY BREAKDOWN		
13.1 Mechanical	Items up to R 50 000 = R 2 000	
	Items between R 50 0001 and R 200 000 = R 3 000	R 3 000.00
	Items between R 200 001 and R 500 000 = R 5 000	R 5 000.00
	Items over R 500 000 = R 7 500	
13.2 Electrical and Power station	Distribution Centres = R 250 000	
	Power Station = R250 000	
14. CONTRACTORS ALL RISK	5% of claim - Minimum	R 5 000.00
15. PLANT ALL RISK	5% of claim - Minimum	R 7 500.00
16. MOTOR		
	Basic Excess : (a) Pvt Cars / LDV's = 5 % of Claim min	R 5 000.00
	(b) Commercial Trucks = 10 % of Claim min	R 7 500.00
	(c) Special Type = 20 % of Claim min	R 15 000.00
	(d) Subsidised Vehicles = 5 % of Claim min	R 2 500.00
	All Other Claims = 5% of Claim min	R 2 500.00
	Windscreen = 25 % of Claim min	R 500.00
	Windscreen (iro Trucks ; Spec. Typeset) = 25 % of Claim min	R 3 500.00
	Theft / Hijack = 20 % of Value	
	Third Party Damages = R2 500, 00 each & every	R 2 500.00
	Fire Damages to Vehicles NOT resulting from Accident = 20 % of Value	
17. ELECTRONIC EQUIPMENT	5% of claim - Minimum	R 1 500.00
18. BUSINESS ALL RISKS	5% of claim - Minimum	R 1 000.00
19. AERODROME OWNERS LIABILITY	R 10 000 on property damage only	R 10 000.00
20. SMALL CRAFT	5% of Claim min	R 2 500.00

