

Ubuntu Municipality



NOTICE NUMBER: 05/2023

DIRECTORATE: CORPORATE AND COMMUNITY SERVICES

**MANAGEMENT REP (X2 POSITION) FOR 1 RICHMOND AND 1 VICTORIA WEST
DLTC**

REMUNERATION: T11 – plus normal benefits applicable to local government.

REQUIREMENTS:

- Grade 12 Leave benefits
- Traffic Officers Diploma and ITO`s
- Grade A Diploma in Learners and Driving Licenses
- Code A and EC Driver`s License
- Good Interpersonal communication skills
- Computer literate
- At least Five years relevant work experience
- E- Natis
- Bilingualism
- Sober Habits
- The ability to work under pressure

DUTIES


- Testing and Licensing
- Administrative duties including recording and recordkeeping
- Road Safety, Co-ordinate specific activities associated with controlling traffic flow and public safety by.
- Monitoring the local area and attends to specific security operations and acts on situations /behaviours deemed to be inappropriate or non-conforming
- Enforcing Compliance with specific by-laws, road traffic and safety regulations

PLEASE NOTE: No faxed applications will be accepted. A covering letter clearly stating the position you are applying for; certified copies of academic qualification and a copy of your curriculum vitae must be accompanying all applications.

Interested persons are requested to forward a comprehensive CV together with certified copies of qualifications to the Municipal Manager, Ubuntu Municipality ,78 Church Street, Victoria West 7070 or email to recruitment@ubuntu.gov.za.

CLOSING DATE: 31 August 2023

- ❖ Canvassing for appointment will automatically be disqualified
- ❖ If no reply to your application has been received within thirty (30) days of the closing date, you should consider your application as being unsuccessful
- ❖ No late, facsimile or email applications will be accepted
- ❖ No applications will be considered without certified copies of the original documents
- ❖ Correspondence will be limited to short-listed candidates


MRS. DEVONA ITUMELENG
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