

Ubuntu Municipality



umuntu • umhlabo • izitho  
Humanity • People • Heritage

**NOTICE NUMBER: 03/2021**

**DIRECTORATE: CORPORATE AND COMMUNITY SERVICES**

**MAIN REP (X2 POSITION)**

**1 FOR RICHMOND DLTC AND 1 FOR VICTORIA WEST DLTC**

**REMUNERATION: (T11)**

**FRINGE BENEFITS**

- 13<sup>th</sup> Cheque
- Pension fund
- Medical aid fund
- Leave benefits

**REQUIREMENTS:**

- Grade 12
- Traffic Officers Diploma and ITO's
- Grade A Diploma in Learners and Drivers Examining
- Grade A Diploma in Vehicle Examining will be an added advantage.
- Code A and EC Driver's License
- Good Interpersonal communication skills
- Computer literate
- At least 5 years relevant work experience
- E- Natis
- Bilingualism
- Sober Habits
- The ability to work under pressure
- No criminal record

**DUTIES**

- Testing and Licensing
- Administrative duties including recording and recordkeeping
- Road Safety, Co-ordinate specific activities associated with controlling traffic flow and public safety by.
- Monitoring the local area and attends to specific security operations and acts on situations /behaviours deemed to be inappropriate or non-conforming

- Enforcing Compliance with specific by-laws, road traffic and safety regulations

**PLEASE NOTE:** No faxed or emailed applications will be accepted. A covering letter clearly stating the position you are applying for ,certified copies of academic qualification and a copy of your curriculum vitae must be accompany all applications.

Interested persons are requested to forward a comprehensive CV together with certified copies of qualifications to the Municipal Manager, Ubuntu Municipality ,78 Church Street, Victoria West 7070 for any enquiries please contact Ms. NP Fula, Traffic Chief on 053 621 1079

**CLOSING DATE: 21 June 2021 at 16H00**

- ❖ Canvassing for appointment will automatically be disqualified
- ❖ If no reply to your application has been received within thirty(30) days of the closing date ,you should consider your application as being unsuccessful
- ❖ No late ,facsimile or email applications will be accepted
- ❖ No applications will be considered without certified copies of the original documents
- ❖ Correspondence will be limited to short-listed candidates



**MR. S.S. NGWEVU**  
**MUNICIPAL MANAGER**  
**UBUNTU LOCAL MUNICIPALITY**  
**PRIVATE BAG X 329**  
**VICTORIA WEST**  
**7070**