

## ADVERTISEMENT

### VACANCIES

Ubuntu Local Municipality, an equal opportunity, affirmative action employer with its headquarters in Victoria West, subscribe to the principles of employment equity and actively promotes representation in terms of race, gender and disability. Applications are currently invited for the following career development opportunities:

#### **CHIEF TRAFFIC OFFICER**

**Remuneration:** Annual Salary based on T 13-1 of category 1 Municipality which is R 309 963.00 per annum.

#### **REQUIREMENTS**

- A Grade 12 Certificate
- Valid Registration as a Traffic Officer
- Traffic Officer's Diploma
- At least 5 years' work experience as a traffic officer of which 3 years is on senior level
- Diploma: Examiner of Learners & Drivers Licences
- Diploma: Examiner of Vehicles
- Valid code B/EC and or code A drivers licence would be an added advantage
- No criminal or Fraud record
- High level of responsibility and professionalism
- Enforcing discipline on insubordinates and Good Human Relations, Communication and interpersonal skills
- Conflict handling and ability to give attention to detail
- First Aid Training
- Ability to work under pressure
- Computer Literacy and Financial Management Skills

#### **DUTIES:**

- Be responsible for the management and coordination of municipal traffic services functions-Law enforcement traffic transgressions and municipal by-laws.
- Plan and facilitate law enforcement operations and ensure that all traffic regulations and laws are effectively enforced.
- Be responsible for the execution and management, development, planning and design functions with regards to traffic management plan.
- Develop short medium and long term traffic law enforcement strategies.
- Conduct research and inspection-come with interventions initiatives in addressing the expansion of traffic demand in line with the IDP of the Municipality.
- Develop and institute an effective reporting system in the section to aid council in management of services delivery.
- Manage and Coordinates activities/tasks associated with the issuing of learners and drivers licences certification through the application of laid down assessment procedures.
- Administering road accidents, road safety and supporting emergency and rescue personnel during major disasters.
- Managing and ensuring that any risk to public safety or contravention to traffic regulations and laws are identified and corrective measures are enforced on offenders.
- Managing and coordinates speed checks, road blocks, special operations, traffic patrol duties and attend to court cases.
- Managing and safeguarding of vehicles and speed cameras.
- Supervise insubordinates and enforcing discipline.
- Maintain effective and efficient stakeholders relations and ensure all general protocols, policies and procedures are adhere to.
- Manage and ensure that all administrative sequences related to statutory documentation, registers and statistics are performed.

**ENQUIRIES:** Ms. Nonceba Mkontwana Chief Admin and HR Officer, 053 6210 026

**Letters of applications, accompanied by a full CV and certified copies of qualifications, certificates, ID and valid driver's licence must be forwarded to the Acting Municipal Manager, Ubuntu Local Municipality, Private Bag X329, VICTORIA WEST 7070**

Fraudulent qualifications or documentation, including driver's licences, will immediately disqualify any applicant.

Ubuntu Local Municipality has a firm commitment to the advancement of previously disadvantaged, including women and disabled persons. Canvassing with council or management will immediately disqualify candidates from appointment. If no notification regarding this advertisement has been received within two months of the closing date, please assume the application was unsuccessful. Correspondence will be limited to shortlisted candidates. **NB:** In terms of our Employment Equity Plan Women and disabled persons are encouraged to apply. No faxed or e-mailed applications will be considered.

**CLOSING DATE: 13 March 2018**

Ubuntu Municipality



Ubuntu Municipality  
Private Bag X329  
Victoria West 7070

**Acting Municipal Manager**

**Ubuntu Local Municipality**

**Private Bag X329**

**Victoria West 7070**