

**UBUNTU MUNICIPALITY
INTERNAL ADVERTISEMENT
VACANCIES**

Ubuntu Local Municipality, an equal opportunity, affirmative action employer with its headquarters in Victoria West, subscribe to the principles of employment equity and actively promotes representation in terms of race, gender and disability. Applications are currently invited for the following career development opportunities:

FOREMAN

REMUNERATION: Annual Salary based on T 10-1 of category 1 Municipality which is R 197 517.96 per annum.

REQUIREMENTS

- Grade 12
- Valid vehicle licence
- 5 Years relevant work experience
- Must be able to think analytically
- Must be able to plan ,organise and co-ordinate the work flow of subordinates
- Computer Literacy and Financial Management Skills
- Good Human Relations, Communication and interpersonal skills
- Enforcing discipline on insubordinates
- Conflict handling and ability to give attention to detail

DUTIES

- Run the Technical division which include planning, organising, directing and control of all the activities and staff of the division.
- Act as supervisor for the maintenance team to ensure optimal work performance.
- Responsible for the operational function of the following sections:

Water-Supervise and oversee the repairs of water leaks, open up blocked drains and pipes.

Public works and Streets-Supervise personnel responsible for cleaning of streets, open spaces and suburbs.

Sanitation-Supervise personnel responsible for cleaning public toilets.

Refuse-Removal of domestic and garden refuse and refuse bins.

Ash Trolley-Supervise over the executing of duties related ash trolleys and the maintenance thereof.

Parks-Supervise over the executing of duties related to parks and the maintenance thereof.

Workshop-perform mechanical repair work.

ENQUIRIES: Ms. Nonceba Mkontwana Chief Admin and HR Officer, 053 6210 026

Letters of applications, accompanied by a full CV and certified copies of qualifications, certificates, ID and valid driver's licence must be forwarded to the Acting Municipal Manager, Ubuntu Local Municipality, Private Bag X329, VICTORIA WEST 7070

Fraudulent qualifications or documentation, including driver's licences, will immediately disqualify any applicant. Ubuntu Local Municipality has a firm commitment to the advancement of previously disadvantaged, including women and disabled persons. Canvassing with council or management will immediately disqualify candidates from appointment. If no notification regarding this advertisement has been received within two months of the closing date, please assume the application was unsuccessful. Correspondence will be limited shortlisted candidates. **NB:** In terms of our Employment Equity Plan Women and disabled persons are encouraged to apply for the position. **Note:** No faxed or e-mailed applications will be considered.

CLOSING DATE: 28 February 2018

Acting Municipal Manager: **Mr. SW Madyo**

Ubuntu Local Municipality

Private Bag X329

Victoria West, 7070