

Ubuntu Municipality with its Head Quarters in Victoria West invites suitable candidates to apply for the below mentioned positions

CHIEF TRAFFIC OFFICER

Remuneration: Annual Salary based on T13-1 of category 1 Municipality which is R 272 086.32 per annum

REQUIREMENTS

- A Grade 12 Certificate
- Valid Registration as a Traffic Officer
- Traffic Officer`s Diploma
- At least 5 years` work experience as a Traffic Officer of which 3 years is on a senior level
- Diploma: Examiner of Learners & Drivers Licences
- Ability to work under pressure
- Computer literacy and Financial Management Skills
- Good human relations, communication and interpersonal skills
- Valid code B / EC and or Code A drivers licence would be an added advantage
- Conflict handling and ability to give attention to detail
- High level of responsibility and professionalism
- Enforcing discipline on insubordinates
- No Criminal or Fraud Record

DUTIES;

- Be responsible for the management and coordination of municipal traffic services functions – Law enforcement traffic transgression and municipal by-laws.
- Plan and facilitate law enforcement operations and ensure that all traffic regulations and laws are effectively enforced.
- Be responsible for the execution and management, development, planning and design functions with regards to the traffic management plan.
- Develop short, medium and long- term traffic law enforcement strategies.
- Conduct research and inspection- come with intervention initiatives in addressing the expansion of traffic demand in line with the IDP of the Municipality.
- Develop and Institute an effective reporting system in the section to aid council in the management of the service delivery.
- Manage and Coordinates activities/ tasks associated with the issuing of leaners and drivers licences certification through the application of laid down assessment procedures.

- Administering road accidents, road safety and supporting emergency and rescue personnel during major disasters.
- Managing and ensuring that any risk to public safety or contravention to traffic regulations and laws are identified and corrective measures enforced on offenders.
- Managing and coordinates speed checking, road blocks, special operations, traffic patrol duties and attends to court cases.
- Management and safeguarding of vehicles and speed cameras.
- Supervise subordinates and enforcing discipline.
- Maintain effective and efficient stakeholders relations and ensure all general protocols, policies and procedures are adhere to.
- Manage and ensure all administrative sequences related to statutory documentation, registers and statistics are performed.

Interested persons are requested to forward a comprehensive CV together with certified copies of qualifications to the Municipal Manager

Ms KG Balebi
Acting Municipal Manager
Ubuntu Municipality
Private Bag X329
VICTORIA Wes
7070

Closing date: 29 January 2016 at 12H00

For enquiries please contact the Chief Admin & HR Officer Ms Nonceba Mkontwana at 053 6210026

PLEASE NOTE:

- Canvassing for appointment from Councillors and Senior Officials will automatically disqualify an applicant
- No Fax or e-mailed applications will be considered.
- Only certified copies of certificates and qualifications will be considered.
- Applications received after the closing date will not be considered.
- If you do not hear from us within 60 days from the closing date please regard your application as unsuccessful.
- The Municipality will conduct a security vetting and check the validity of the certificates of shortlisted candidates.