

UBUNTU MUNICIPALITY VACANCY

Ubuntu Municipality with its Headquarter in Victoria West is committed to the achievement of maintenance of diversity and equity in employment, especially in respect of race, gender and disability. Applications are hereby invited.

FINANCIAL MANAGEMENT INTERN (5 POSITIONS)

This is a contractual appointment and under a strict training programme until completion of the project, but not exceeding a period of two (2) years. It will be reviewed annually.

Salary scale: R 120 000-00 (all inclusive remuneration package). No benefits or allowances will be payable.

Requirements:

- B Com Degree, National Diploma or Equivalent qualification, preferable majoring in Accounting, Auditing, Economics and/or Management Accounting.
- Practical experience in Accounting will be an added advantage.
- Computer literate and knowledge of Microsoft Word, Excel and PowerPoint.
- Good verbal and written skills in English.
- A qualification in MFMP/CPMD will be an added advantage.

Key performance areas:

- This candidate will report directly to the Chief Financial Officer.
- Assist with the implementation and transformation of GRAP standards. This will cover sections within the Financial Management area.
- Assist with the compilation and implementation of the National Treasury Budget Reforms.
- Assist in developing statistical reporting modules and electronic capturing data in all Finance Sections.
- Assist in compilation of Annual Financial Statements.
- The incumbent's performance will be regularly monitored and assessed by a Senior Official (Mentor).

Additional Information

The training is aimed at training the candidate in practical Local Government Accounting with the view to qualify for an accounting position after training. Such appointment cannot be guaranteed.

Please note:

1. The appointment is a sole discretion of the Ubuntu Municipality taking into account the Employment Equity Act.
2. The submission of an application gives the right to make inquiries regarding the applicant's background.
3. Applicants, who have not been notified after three (3) weeks of the closing date, should regard the application as unsuccessful.
4. Those that applied from the advert that was placed in March 2014 must not re-apply.

5. The Municipality reserves the right not to make any appointment and the correspondence will be entered into with the short-listed candidates.
6. Applicants must be submitted in the form of comprehensive Curriculum Vitae including certified copies of all certificates and Identity Document. Failure to submit certified copies, will lead to automatic disqualification.
7. No faxed, telegrammed or e-mailed copies of applications will be accepted.

Enquiries: Ms. Levona Plaatjies

Closing date: 17 April 2014

Mr. M.F. Fillis
Ubuntu Municipality
Private Bag X329
VICTORIA WEST
7070
Tel: (053) 6210026
Fax: (053) 6210368