Ubuntu Municipality

INTERNAL ADVERTISEMENT

NOTICE NUMBER: 01/2025

DIRECTORATE: TECHNICAL SERVICES

POSITION: GENERAL WORKER X6 RICHMOND:

GENERAL WORKER X 4 VICTORIA WEST

Ubuntu Local Municipality seeks to appoint suitable qualified personnel to assist Council to achieve its vision and mission. The Municipality subscribes to an affirmative action program non-racial, non-discriminatory but based on merits. Council reserves the right not to make any appointment.

REMUNERATION: T3 (R 133 584- R 150 372) p/a

FRINGE BENEFITS

- 13th cheque
- Pension fund
- Medical Aid benefits
- Housing Benefit
- Any other benefit as stipulated in the Conditions of services.

MINIMUM REQUIREMENTS:

- Basic Literacy
- Functional Literacy
- At least 2 – 3 years experience.
- Manual Labour requires good health and physical conditions
- Relevant experience in a similar environment will be an added advantage

DUTIES

GENERAL WORKER: ROADS AND STORMWATER

Perform general laboring activities associated with maintenance and repair work to roads and storm water channels and drainage systems

- Perform labouring activities associated with providing support during excavations of defined areas using handheld tools, laying of materials and reinforcement products (concrete blocks, etc.), cleaning or clearing blockages and removing debris from stormwater channels/drainage systems, repair and maintenance of potholes.

- Clean worksites, stores equipment, load/off load materials prior to and from worksites.
- Sweep, gather and load litter and general waste and place in designated areas/vehicles
- Cleaning store and equipment/tools.
- Comply to safety procedures and guidelines (Occupational Health and Safety Act, 85 of 1993).
- Performs other related duties as required.

GENERAL WORKER: WATER AND SANITATION

Performs general laboring activities associated with maintaining the cleanliness of the water purification plant and grounds:

- Perform labouring activities associated with providing support during repairs, clearing of blockages, trimming shrubs and overgrown vegetation and general maintenance activities.
- Perform labouring activities associated with providing support during cleaning of main sewer lines and pumpstations, clearing and cleaning manholes.
- Assist with the installation and maintenance of water meters, valve leakages and water pipes burst.
- Cleaning store and equipment/ tools, load/off loads of materials/ chemicals Comply to safety procedures and guidelines (Occupational Health and Safety Act, 85 of 1993).
- Performs other related duties as required.

GENERAL WORKER: COMMUNITY SERVICES

Performs labouring activities associated with providing support during the preparation of burials, cleaning of municipal cemeteries, parks and gardens, and community halls

- Maintain the cleanliness of municipal properties and infrastructure,
- Clean worksites, stores equipment/tools and loads/offloads materials prior to and from sites.
- Cleans external areas such as entranceways, sidewalks and parking lots using manual and power brooms, rakes, shovels and other equipment to remove dirt, leaves, snow and

  other refuse. Performs minor gardening and lawn maintenance tasks such as

  mowing, weeding, pruning and watering.
- Transports equipment, furniture and supplies manually and/or using aides such as dollies and carts.
- Comply to, safety procedures and guidelines (Occupational Health and Safety Act, 85 of 1993).
- Performs other related duties as required.

GENERAL WORKER: GENERAL MAINTENANCE AND BUILDINGS

Performs labouring activities associated the repair and maintenance of Municipal buildings/properties

Perform maintenance activities such as:

- Conducting routine maintenance checks,

- Testing and recommending new maintenance products,
- Performs carpentry, electrical, painting, mechanical and plumbing maintenance and repairs such as repairing furniture, constructing shelves, installing switches, replacing plugs and other basic appliance repairs, applying paint and other finishes, repairing drywall, disassembling and reassembling equipment, replacing sinks and toilets and applying finishing material,
- Cleans external areas such as entranceways, sidewalks and parking lots using manual and power brooms, rakes, shovels and other equipment to remove dirt, leaves, snow and other refuse. Performs minor gardening and lawn maintenance tasks such as mowing, weeding, pruning and watering,
- Transports equipment, furniture and supplies manually and/or using aides such as dollies and carts. Operates a motor vehicle to pick up and move goods and supplies. Arranges furniture for special events.
- Collaborate with workers and other professionals during renovations,
- Performs other related duties as required.

GENERAL WORKER: GENERAL ELECTRICAL SERVICES AND MAINTENANCE

Performs labouring activities associated the repair and maintenance of Municipal Electrical services

Perform maintenance activities such as:

- Provide support to the Electrician during installations, repairs and maintenance
- Conducting routine maintenance checks as required
- Prepare materials and tools for operational and maintenance taks,
- Performs electrical works on water and sewer pumps, installing switches, replacing plugs and other basic appliance repairs,
- Cleaning of tools, vehicles, equipment, site work-bays and workshops.
- Transportation of equipment, tools and operating of a motor vehicle to pick up and move goods and supplies.
- Collaborate with workers and other professionals during electrical operations
- Performs other related duties as required.

NB: Canvassing is strictly prohibited and proof thereof will disqualify applicants. Applications must be accompanied of comprehensive CV, certified copies of qualifications, ID and covering letter that indicate the position you are applying for and must be sent by post to: The Municipal Manager; Ubuntu Municipality; P.O Box X 329 Victoria West 7070; or Hand delivery to 78 Church Street, Victoria West 7070.

CLOSING DATE: 28th November 2025 @ 16h00

NB: Applicants without required documents will not be considered. Applications can be emailed to recruitment@ubuntu.gov.za. Enquiries can be directed to Human Resources Officer Ms. V. Tieties during working hours on: 053 6210 026 and should you not hear from us within 30 working days after closing date please consider your application as unsuccessful.

APPROVED BY:

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MRS. L.S ITUMELENG
MUNICIPAL MANAGER

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