

## Ubuntu Municipality



### BID NOTICE

**ADVERTISED IN** : CITY PRESS AND MUNICIPAL WEBSITE  
**PUBLISHED DATE** : 12 July 2021  
**DEPARTMENT** : COMMUNITY SERVICES (PUBLIC SAFETY)  
**BID NO.** : UB/VW/04/2022

Bids are hereby invited from experienced service providers for the host exchange and office 365 license's implementation for the municipality.

The terms of reference are detailed in the Bid document.

A set of tender documents can be downloaded from the municipal website of [www.ubuntu.gov.za](http://www.ubuntu.gov.za).


Bid documents will be available as from Monday 12 July 2021.

*Acceptable bids will be evaluated and assessed on functionality and further be evaluated using the 80/20 preference point system which awards points on the basis of 80 points for price and 20 points for B-BBEE level of contribution.*

Bids are to be completed in accordance with the conditions and bid rules contained in the bid documents and must be placed in a sealed envelope and externally endorsed **WITH THE BID NUMBER, DESCRIPTION AND CLOSING DATE OF THE BID**, and must be deposited in **Brown Box**, situated at the reception of the main entrance of Ubuntu Local Municipality, 78 Church Street, Victoria West, 7070 and is open between 07h30 and 16h15, by not later than **12:00 on Wednesday, 11 August 2021**. Bids will be opened immediately thereafter, in public (Council boardroom: Ubuntu Local Municipality).

#### **BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Ubuntu Local Municipality Supply Chain Management Policy will apply;
- The Ubuntu Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw;
- Bids which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 90 days;
- Bids must only be submitted on the documentation provided by the Ubuntu Local Municipality; (original Bid documents)
- Suppliers must be registered on the database;
- **An Original Valid Tax Clearance Certificate of a company (or in the case of a Joint Venture, all the partners in the Joint Venture) must be submitted with the bid document.**
- **An original current account in terms of water & lights/Rates & Taxes obtainable from your Local Municipality must be submitted with the bid document for both business and directors.**
- **Certified copies of Identity Documents (ID's) of all shareholders/owner(s)/partners of bidding companies must be submitted with the bid document;**
- **Failure to comply with these conditions will result in immediate disqualification of your bid.**

  
.....  
Mr. SS Ngwevu