



Ubuntu Local Municipality invites applications from suitably qualified candidates to fill the following vacant position within its establishment:

DEPARTMENT : Office of the Municipal Manager
POST : Municipal Manager
CENTER : Victoria West, Northern Cape

ANNUAL TOTAL REMUNERATION PACKAGE

Negotiable in terms of government Gazette No.41173 of 10 October 2017 .i.e. Upper limits of total Remuneration Package Payable to Municipal Manager and Managers accountable Directly Accountable to the Municipal Managers.

Minimum R 937 632.00 Midpoint R1 053 519.00 Maximum R1 169 406.00

TERM OF APPOINTMENT

Fixed term contract ending 1 year after the next local government elections

YEARS OF EXPERIENCE

5 year local government experience at a senior management level, and must have proven institutional transformation record in the public or private sector.

MINIMUM QUALIFICATIONS/REQUIREMENTS

B Degree in public Administration/Political Science /Social Science/Law or equivalent

Compliance with all the requirements as contained in the Municipal Regulation on Minimum Competency levels, Gazette 29967 of 15 June 2007, e.g. Certificate Programme in Municipal Finance and Supply Chain Management (CPMD), i.e. South African Qualifications Authority, Qualification ID No. 48965 for Accounting Officers of Municipalities.

A post graduate qualification in the fields related to public administration will be an added advantage.

Valid driver's licence

CORE COMPETENCIES

As stipulated in Annexures A and B of the regulations on appointment and conditions of Employment of Senior Managers Government Notice 21 in in Government Gazette 37245 dated 17 January 2014

Advance knowledge and understanding of relevant policy, Legislation, institutional governance systems and performance management.

Advanced understanding of Municipal council operations and delegation of powers

Proven track record of good governance, audit and risk management, and budget and finance management.

Ability to be an innovated and strategic leader.

Good facilitation and communication skills

RESPONSIBILITIES

To comply with the functions of Municipal Manager as prescribe in section 55 of the Municipal Systems Act, 32 of 2000.

Provide strategic and ethical leadership and Management to achieve the vision of the municipality.

Development and Management of an economically effective, accountable administration which is equip to implement Municipality's Integrated Development Plan, to operate in accordance with the Municipal Performance Management System and to understand the needs of the local community.

Responsible for all income and expenditure of the Municipality, all assets, the discharge of all liabilities of the Municipality, as well as the proper and diligent with applicable municipal finance management legislation.

Management of the provision of services to the local community in a sustainable and equitable manner.

Appointment, training, discipline and effective utilisation of staff as well as promotion of sound labour relations.

Promotion of sound labour relations and compliance with applicable labour legislation;

Advise the political structures and political officer bearers, manage communications between political structures and political office bearers of the municipality as well as carrying out their decisions;

Administration and implementation of the Municipality's by laws and other legislation;

Exercise any powers and performing any duties delegated by the municipal council, or by other delegating authorities of the Municipality;

Facilitate participation by the local community in the affairs of the Municipality;

Develop and maintain a system for the assessment of community satisfaction with municipal services;

Represent the municipality at Provincial and National fora;

The performance of any other function that may assigned by the Municipal Council and as Accounting Officer.

PLEASE NOTE:

No late or faxed application will be considered. Candidates are required to complete the prescribed Annexure C' application form as per Regulations on Appointment and Conditions of employment of Senior Manager Government notice 21 in Government Gazette 37245 dated 17 January 2014 which is obtainable from the internet at www.gpwonline.co.za or www.ubuntu.gov.za

(Failure to do so will result in the candidate being disqualified.) Short-listed candidates will be subjected to security vetting/screening, verification of qualifications and employment history /reference check and competency assessment and should also disclose financial interest. Ubuntu Local Municipality reserves the right to nullify or cancel an employment contract and recover all cost incurred by the Municipality including remuneration, advertisement, etc. should it be discovered that the successful candidate submitted false or insufficient information which resulted to the contravention of the provisions of municipal council policies, Municipal Systems Amendment act no 7 of 2011 or any other relevant legislation.

If you meet the state requirements, a detailed CV, certified copies of academic qualifications, Identity Document and Drivers Licence (certified copies must not be older than 3 months) should be addressed to the Mayor, Ubuntu Local Municipality, Private Bag X 329 Victoria West 7070 or be hand delivered at 78 Church Street, Victoria West

Enquires : N Mkontwana at 053 621 0026

Closing date : 13 April 2018 at 16:00

If no communication has been received from us within two (2) months after the closing date, please consider your application as unsuccessful. The Municipality reserves the right to appoint or not to appoint any person